

MULTI-ARTS CENTER

1001 South Duck Street - Stillwater, OK 74074 - 405/747-8084

FRIENDS of MULTI-ARTS CENTER BOARD of DIRECTORS MEETING

5:30 pm - Tuesday - 11/08/16 - 1001 South Duck Street - Stillwater, OK

AGENDA

I) ROLL CALL, DECLARATION regarding QUORUM and CALL to ORDER

A) Board Member Roll Call - conducted by Daisha Pennie

Name	attendance*	Office/committee	cell phone	e-mail
Mike Smolen	P AE A	President/exec	405/747-0865	smolen@okstate.edu
Buck Dollarhide	P AE A	V-Pres/bldg&fac/exec	405/742-4369	mdollarhide@cox.net
Sam Hand	P AE A	Treasurer/fin/exec	405/880-0665	samantha.l.hand@gmail.com
Daisha Pennie	P AE A	Secretary/govnan/exec	405/334-9853	daisha_pennie@hotmail.com
Andrea Drain-Langston	P AE A	gallery chair	405/714-1009	virescentx@gmail.com
Rob Ponce	P AE A	bylaws, ways & means, & tech chair		
Jeff Southwick	P AE A	personnel chair	405/269-1851	jeff3southwick@gmail.com
Lori Turman	P AE A		918-429-3584	lturman07@gmail.com
Cery Norvelle	P AE A		405-269-5494	cnorvelle2@gmail.com
Ryan Grider	P AE A		405-496-4141	ryangrider@sbcglobal.net

* identify/mark as appropriate - P=present AE=absent/excused A=absent

B) Declaration of Quorum and Call to Order:

- 1) quorum [x] is [] is not present - 7 board members (of 10) recorded as present
- 2) meeting called to order by Mike Smolen at 5:42 pm

II) WELCOME to VISITORS (visitors please sign in and complete the information called for in the distributed VISITOR SIGN-IN SHEET)

Name

None

FOMAC STAFF MEMBERS and/or COMMITTEE MEMBERS PRESENT at MEETING

Name

Position

Margie Ponce

Interim Executive Director

III) INVITATION for COMMENTS FROM VISITORS from the FLOOR - comments will be heard by the board, but no action will be taken or discussion made.

IV) PROGRAM – None

V) BOARD ACTION REGARDING MINUTES of LAST REGULAR (10/11/16) BOARD MEETING Board members are expected to review last meeting minutes prior to the Board meeting)

- A) Motion to accept minutes [x] as presented [] as amended motion made by Buck Dollarhide second by Lori Turman
- B) All voting in favor. No opposed. One (1) abstention: Cery Norvelle.

VI) BOARD ACTION REGARDING MINUTES of SPECIAL (11/01/16) BOARD MEETING Board members are expected to review last meeting minutes prior to the Board meeting)

- A) Motion to accept minutes [x] as presented [] as amended motion made by Buck Dollarhide second by Cery Norvelle
- B) All in favor. No opposed. No abstentions.

VII) SCHEDULE NEXT BOARD MEETING (pre-set for 2nd Tuesday of each month)

- A) establish time/day/date/place December 13th, 2016 at 5:30pm

VIII) BOARD OFFICERS and MAC STAFF REPORTS (to allow adequate time for preparation of the Board packet,

reports are due electronically to the Secretary by 5:00 pm, on the Thursday immediately preceding the Board meeting - meeting participants are expected to review reports prior to the Board meeting - although not necessary, the report presenter may make a brief statement regarding the report - reports will be accepted by the Board at face value with limited discussion unless the report is calling for action to be taken by the Board - if deemed appropriate by the Board moderator, the moderator may suspend current discussion regarding the report and table discussion for a future Board meeting

- A) President's Report – Report available in digital packet. President provided overview of status of Board activities with regards to partnership pursuits and early planning for future of Friends. Buck Dollarhide motioned to include President's report for November 8th, board meeting in the meeting minutes. Jeff Southwick seconded the motion. Eight (8) voting in favor. One (1) opposed: Daisha Pennie. No abstentions. Motion carries.
- B) Vice-President's Report – No report
- C) Secretary's Report – No report
- D) Treasurer's Report – President Smolen provided oral financial report based on reconciliation completed through October 1st, 2016. Expectation is to have substantive profit at the end of the 2016 year. Daisha Pennie requested financial reports be provided to Board as soon as possible as none have been received in over three months. President Smolen to send financial report to board for review and to call a finance committee meeting within the next two weeks.
- E) Executive Director's Report – Interim Executive Director provided oral report on Center activities and happenings since October regular board meeting.
 - Chinese Student Group volunteered to paint kitchen and provided programs
 - Considering new instructors program and compensation methods
 - MAC to be in December 1st Parade
 - Gallery closed on November 18th.
 - Closed November 24th and 25th.
 - Holding a crafting day the Saturday and Sunday right after thanksgiving.
 - Remaining open December 24th from 12 to 5pm
 - Remaining open December 31st to have children's program
 - Winter camp make-and-take events January 2nd 3rd and 4th
 - Staff Christmas Party Friday December 2nd from 6pm to 9ish, pot luck and Board are invited
 - MPower attended a pottery workshop where they learned hand building from MAC staff and started bringing clients (disabled adults) for their programing. The clients are creating ornaments for the holiday gallery.

IX) STANDING COMMITTEE REPORTS (report guidelines as given in VIII) above will apply to standing committee reports)

- A) Executive Committee – No report
- B) Building & Facilities Committee – No report
- C) Bylaws Committee – No report
- D) Finance Committee – No report
- E) Gallery Committee – Chair Drain-Langston provided oral report on new artists entering work and discussions covered holiday gallery plans.
- F) Governance Committee – Chair Pennie provided oral report on membership meeting and election events upcoming. Chair encouraged board member recruitment to continue.
- G) Personnel Committee – No report
- H) Technology Committee – No report
- I) Ways & Means Committee – Chair Grider requested suggestions for activities for the committee to tackle. Chair to send January artist information to Interim Director.

XI) OLD BUSINESS

- A) City Presentation – President Smolen provided update on presentation plans. City has again postponed presentation and offered no new date to present. President Smolen plans to update the presentation due to original being prepared in June.

XI) NEW BUSINESS

- A) Membership Meeting Agenda – Agenda set:
 - a. President Greeting of Membership
 - b. Committee introductions and updates
 - c. Updated City Presentation by President and Interim Executive Director Ponce
 - d. Lifetime membership presentations
 - e. Board elections
 - f. Partnership announcement by President Smolen

Daisha Pennie motioned to accept agenda as stated for the membership meeting. Seconded by Cery Norvelle. All voting in favor. None opposed. No abstentions.

- B)** Lifetime Membership Considerations: Helen Jordan for continued support & Eileen Johnson for kiln repairs and pottery area assistance. Buck Dollarhide motioned to include Helen Koons-Gragert in lifetime membership presentations. Daisha Pennie seconded. All voting in favor. None opposed. No abstentions. Buck Dollarhide to prepare statements for presentations for all three (3) recipients and Interim Director to prepare certificates.
- C)** Partnership Announcement – Board discussed organization future with regards to management of Center, new partnership, and role of board beyond end of city contract. Board agrees that new partnership between FoMAC and third-party will be positive whether or not the third-party and the city resolve to contract on management for Center.
- D)** Spring Instructors – President Smolen encouraged board to recruit and solicit instructors for spring semester. Interim Director planning to put an ad in the paper for instructors.

XII) ANNOUNCEMENTS and/or COMMENTS FROM BOARD MEMBERS

- A) Daisha Pennie asked board members to consider their individual willingness to be secretary next year.

XIV) ADJOURN

- A)** call for motion to adjourn by Mike Smolen
- B)** motion made by Buck Dollarhide
- C)** meeting adjourned at 7:36p