

Friends of Multi Arts Center – Board Meeting

August 18, 2015

Prepared by Diane Graalman

In Attendance: Rhonda Plake, Surekha Sheorey, Judy Laine, Diane Graalman, Dena Rice, Daisha Pennie, Kathy Legako, Claire Zevnik, Buck Dollarhide

Guests: Samantha Hand, Wondertorium & Bob Ponce

Staff: Director Nicki Wood, Stephanie Addison, Margie Ponce

Excused Absences: Valerie Bloodgood, Illene Ozment, Mike Smollen, Lawrence Robinson

Unexcused absences: None

President Rhonda Plake called the meeting to order at 5:35 pm

Agenda Approval: (Took place before I arrived)

Review of Minutes: (Took place before I arrived)

Director's Report: Nicki (Report handed out at meeting)

Executive Session: None

Treasurer's report: Surekha Sheorey (report handed out at last meeting on profit and loss statements) It was decided that Ingrid will enter deposits from now on. As Zak had volunteered his time from April until August, Surekha suggested a monetary gift would be appropriate. She donated \$200 for this purpose and the newsletter will show it as a recommendation for others. In addition, Surekha suggested that keeping receipts for food donations at various Multi functions would be a good way to accrue in-kind donations.

Committee Reports:

Building/Facilities : no report

Bylaws: Daisha reported that the committee met twice. Sam Hand has joined the committee as well. Daisha suggested that both bylaws and operational procedures can be put into one document. Daisha moved to have the bylaws committee move forward

with combining and rebuilding the bylaws and operating procedures according to nonprofit standards. Claire seconded the proposal and the board approved it.

Executive Committee: Didn't meet

Finance: See treasurer's report

Fundraising: Claire said the committee had met on August 17. October events, such as the Zombie walk and Monsters' Ball were discussed. The overall goal is \$2,250. (See report sent to the board earlier this month).

Gallery: Dena said the workday was cancelled. Nicki noted that Multi is working on getting more artists from other cities.

Grants: Rhonda mentioned the committee had met on August 11. Members are exploring an artist in residence idea. A lot of discussion ensued.

Membership: Daisha said they had met on August 5th to discuss membership tiers. The committee would also like to separate out donors as well as raise the cost of membership from \$20 to \$25. (refer to the handout from the meeting).

Personnel: Rhonda said the committee had met and developed an evaluation for the director. Along with the officers, it was decided that Kathy Legako and Buck Dollarhide would evaluate the director as well.

Promotion: Judy said that Margie is pursuing having interns help at Multi. Judy has prepared a press release for gallery openings among other items for publication. She is also trying to get on other news sources for publicity as well.

Technology: Kathy reported the committee had met and discussed having electronic membership cards. Daisha said the Laminator had been found.

Old Business:

Elementary School Program: Surekha said that for only three schools, two hours in the morning and two in the afternoon for seven weeks, it doesn't make sense to hire a teacher. It was decided we would use current staff for those classes.

Fellows through "The Mission Continues": Using veterans as volunteers is the program. Multi could use three for up to twenty hours per week. A proposal dealing with five goals needs to be written, and Sam Hand mentioned that it can take up to six months for activation of the program. Diane made a motion and Claire seconded applying for the Fellows. There was unanimous approval.

Board Terms: The only term limit information still needed is for Illene.

Teacher Pay: The finance committee will have spread sheets and a finalized report at the next board meeting.

Exhibit Space Policy: Diane agreed to check with several different venues on what they charge for rental space.

Budget Preparation: Surekha passed out a proposed operating budget and operating account. Daisha gave information about the need to reduce personnel costs. Surekha noted that she will need \$5000 transferred from Friends to the Multi operating budget. Diane motioned and Claire seconded, to unanimous board agreement, the transfer to cover expenses.

Board Retreat: Judy motioned and Kathy seconded having the retreat on September 8 from 5:30 until 7:30. It was agreed that each person attending would contribute \$25 to the cost of the retreat.

New Business:

Kathy made a motion and Diane seconded that board members donate an equal amount of money to help send Nicki to Leadership Stillwater. The final vote was that those board members present would each donate \$25 for Nicki to attend the program.

Announcements: Kathy mentioned letting the membership know Multi needs more people to take classes and buy from the gallery.

Public Comments: None

In a final note: At the end of the meeting, we agreed that committee reports would be distributed to board members before each meeting so that unnecessary discussion would be kept to a minimum. Buck mentioned that meetings had become far too long and most of us agreed that we need to keep meetings more on track and shorter.

Next meeting : The board retreat at 5:30 pm on September 8.

Meeting adjourned: At 8:50 pm.

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