

## **Friends of Multi Arts Center – Special Board Meeting**

September 28, 2015 - Minutes

Prepared by Daisha Pennie in absence of Secretary

**In Attendance:** Rhonda Plake (President), Surekha Sheorey (Treasurer), Judy Laine (President-Elect), Kathy Legako, Daisha Pennie, Claire Zevnik, Mike Smolen, Illene Ozment, Dena Rice, Buck Dollarhide

**Staff:** Executive Director Nicki Wood

**Excused Absences:** Diane Graalman (Secretary), Lawrence Robinson, Valerie Bloodgood (Past-President)

**Partial Attendance:** Illene Ozment (6pm to 6:40)

**Guests:** Sam Hand (Oklahoma Wondertorium), Rob Ponce (General Member), Margie Ponce (General Member)

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President Rhonda Plake called the meeting to order at 5:30 pm.

### **Executive Session**

#### **Financials**

Treasurer Sheorey distributed financial reports. Board is to review these and others emailed prior to the meeting. Reports to be discussed at next regular meeting.

#### **Retreat Outcome**

President Plake provided an overview of her follow-up discussion with the Retreat Leader from the Oklahoma Center for Non-Profits. Board discussed needed Board improvements including coordination with Staff, Bylaws revisions, and accomplishing short-term goals. General discussion on various items from retreat and in research since that meeting; including mission and vision statement approaches and committee options different from current structure when completing Bylaws revisions.

#### **By-Laws**

Chair of the By-Laws committee, Daisha Pennie, requested a sense of urgency regarding timeline for completing By-laws revisions. Ratification of By-Law changes require the Board to review the revisions and approve them and current By-Laws require thirty days notice to membership prior to a vote. Board discussed date for Holiday Gift Gallery opening, which will coincide with the Fall Membership meeting. The date decided is Sunday, November 15, 2015, at 11am to 1pm. The By-Laws committee will try to email the revision document to the Board by Friday, October 2<sup>nd</sup>, in order for Board members to read and review the revisions prior to discussion at the next Board meeting on October 13<sup>th</sup>, 2015.

#### **Governance Committee**

The Board discussed the benefits of a Governance Committee based on the Board retreat information, including improving Board functioning and administration. Claire Zevnik moved to have a standing Governance Committee with one year term added to the By-Laws. Motion was seconded. Board unanimous vote to approve.

#### **Mission and Vision Statement**

President Plake lead the Board in an activity to develop both the Mission and Vision statements. Throughout the activity, there was lengthy discussion. Kathy Legako moved,

and was seconded, to approve use of the following Mission and Vision Statements in the By-Laws:

Mission Statement:

*Engaging the community by facilitating an educational and creative environment for the development and exploration of the arts.*

Vision Statement:

*Where art happens!*

Motion approved with five votes in favor, one abstention and one against.

**Short Term Goals**

President Plake requested discussion on three short term goals for Board members and committees to work toward, to include a clear goal and the timeline and due date. The following goals were decided:

1. Raise \$2,500 by soliciting from local businesses and community members, and from money raised at the October events
2. Promote Zombie Walk and Halloween Event through flyering, Banners, and social media.
3. Each Board member to obtain a door prize, sponsorship funds, or silent auction item for the Halloween Event.

**Next Meeting**

**Regular Meeting:** October 13<sup>th</sup> at 5:30pm

**Meeting adjourn** at 8:15pm