

Friends of Multi Arts Center – Board Meeting

September 11, 2013

Prepared by Jason Wallace

In Attendance

Jason Wallace, Bonnie Hammond, Bill Miller, Gayla Foster, Claire Zevnik, Judy Ramsey, Jacqui Savage, Denise Ferrell, Valerie Bloodgood, Katie Arroyo (by phone).

Guests

Danny Ferrell, Sarah Rector

Excused Absences

Sissy Osteen, Chris Ramsay, Judy Laine, Gayla Foster, Connie Geresi

Board Membership News

Kathy McKean has resigned, and will be moving.

Katie Arroyo will resign due to a new job opportunity.

Motions Approved

- Last Month's minutes approved, with edits (Danny Ferrell is not really the Treasurer, and should be listed as a guest.)
- \$430 for Keith Frazier to do our tax return. (Motion by Denise Ferrell, Seconded by Jacqui Savage.)
- Allocate \$3,202 for new glass kiln. (Gayle Hiner made a motion to allocate these funds, Judy Ramsey seconded. Claire Zevnik left the room during the discussion and vote.)

Meeting started: 6:05pm

Treasurer's Report (Denise Ferrell)

- Beginning Balance – \$12,327.24
- Ending Balance – \$38,542.71
- Income
 - Membership: \$280
 - Donations: \$305
- Expenses
 - Payroll: \$4,369.53
- Denise made a motion to have Keith Frazier do our tax return at a cost of \$430. Jacqui seconded.
 - According to Danny, this is about half-price.
- Report Approved.

Guest: Sarah Rector

- Provided a Profit & Loss statement on all classes (January 1 to July 31)

- Notable: “Pottery & Clay” is the only class section that is losing money. With an income of \$4,053 and expense of \$4,469.58, it lost \$416.58.
- Proposals to cut down on manual data entry:
 - Switch from Square app to Intuit’s GoPayment, which communicates directly with QuickBooks.
 - Investigate third-party software which exports data from Consignment Till into Quickbooks.

Director’s Report (Bill Miller)

- Thanks to Sarah Rector’s profit/loss analysis, we found \$3,202 in funds available for a new glass kiln.
 - Gayle Hiner made a motion to allocate these funds, Judy Ramsey seconded. Claire Zevnik left the room during the vote.
- UPDATE: The electronic vote in last month’s minutes was not possible. It wasn’t until Friday, Sept 6 when we heard from John McClenny that the upgrade of the electrical circuits has been approved. (In order to use a 30 Amp device, the circuit must be upgraded beyond that.)
- Classes: 6 classes made, 2 classes canceled, 4 classes completed.
- Volunteering
 - A volunteer has cleaned up the film darkroom.
- Goals:
 - Presence at the Homecoming Parade
 - Booth at Edwin Fair on Sept 12.
 - Purchase new glass kiln
 - Meet with local glass blowers to determine what needs to be done in order to start the Glass Blowing room.
 - Multi Arts Crayons (but the vendor is not the best quality)
 - Work on “Safety Forms” for the entire art center

Membership Report (Claire Zevnik)

- 85 members
- Working with Damon Blalock to be a part of the Red Dirt Film Festival, Oct 24-26.

Gallery Report (Jacqui Savage)

- Gallery Committee met Sunday afternoon and made ribbons for the Mask Exhibit coming up, so every child will get one.

Public Relations (Valerie Bloodgood)

- Committee had two meetings since last board meeting.
- Spotlight Project: Ask for information about artists and teachers (send them a “Getting To Know You” letter) to be posted on the website.
 - Will ask for artist statement, photo, and thumbnails of artwork.
 - Will require a new section on the website.

- Created a list of things we have done in the past, and things we might consider doing in the future.
 - Suggest that we send this list to all members (board included) and ask for help – “We would like to do as many of these events as possible! Which one of these do you want to help with?”

Fundraising and Grants (Denise Ferrell and Katie Arroyo)

- Looking at grants from:
 - Schoola.com
 - CREC Grant
 - Requesting 5x computers to create a computer lab for photo and video editing.
 - Jason Wallace provided details for 5x iMacs and a 24” Epson printer.
 - Oklahoma Arts Council
 - Learning grant
 - Festival grant

Web (Jason Wallace)

- Nothing to report

Bylaws (Judy Ramsay)

- Nothing to report.

Old Business

- (Class Profitability detailed in Director’s Report)
- (Glass Studio news detailed in Director’s Report)

New Business

- Nominations for new board members.
 - Bill nominated Marilyn Wells.
 - Jacqui nominated Janice Eckhart.
- 4 vacancies, 2 resignations.

Meeting Adjourned: 7:46pm