

Friends of Multi Arts Center – Board Meeting

August 14, 2013

Prepared by Jason Wallace

In Attendance

Jason Wallace, Jacqui Savage, Connie Geresi, Sissy Osteen, Denise Ferrell, Valerie Bloodgood, Gayle Hiner, Claire Zevnik, Judy Laine, Judy Ramsey, Bonnie Hammond, Bill Miller, Gayla Foster, Chris Ramsay. (Katie Arroyo by phone)

Guests

N/A

Excused Absences

N/A

Motions Approved

- Affiliate Organization Policy approved. (Claire made a motion to approve, Sissy seconded.)
- Electronic Vote for Purchase of new glass kiln approved. Email message will follow soon. (Valerie motioned, Gayle Hiner seconded. Claire excused herself from the vote under rules of Conflict of Interest.)

Projects, due by next month (or “soon”)

- New report of “budget to actual” for all classes and events.
- Add “Hardship Clause” clause to requirement that all teachers pay \$20 membership fee.
- Add “Hardship Clause” to Affiliate Organization Policy.
- Investigate increasing teacher pay.
- Create a “Safety and Liability” form regarding usage of equipment and procedures for each class.

Meeting started: 6:00pm

Treasurer’s Report (Danny Ferrell)

- 6/30/2013 Beginning Balance – \$17,715.95
- 7/31/2013 Ending Balance – \$12,327.24
- Report Approved.

Director’s Report (Bill Miller)

- Summer Art Camp
 - 300 in attendance
 - 163 students
- School program will start in September.
- Building has been re-keyed, Director’s office is lockable separately from the rest of the building.

- Gallery
 - \$4,566.89 sold since Jan 1, 2013
 - \$78.49 sold since August 1, 2013
- Classes
 - Earned \$42,712.92 (gross profit). This includes Birthdays, events, summer art camp.
 - Sissy Osteen and Danny Ferrell requested a breakdown per type of event. Also a report of net profit (subtracting expenses of classes and events).
 - New report planned for next month: “budget to actual” breakdown for each event, all classes, etc.
- Volunteering: 161.75 hours for August 2013, so far.
- Goals: Homecoming Parade, Homecoming Walkaround, Christmas Parade, Edwin Fair (Sept 12).
 - This spawned a discussion on creating promotional material with our logo: koozies, colored pencils, window stickers, etc.

Membership Report (Claire Zevnik)

- 78 members
- In addition to membership , we need more “hands-on” participation. (We had a low volunteer turnout for Summer Art Camp.)
- Membership Committee received a message from a potential teacher who removed their proposal upon hearing that all teachers much pay a \$20 membership fee.
 - Possible solution: Hardship Case exclusion, made on a case-by-case basis, decided by Director and Board President.
 - Denise suggested that teacher pay be increased.

Gallery Report (Connie Geresi)

- Submitted Call For Entries for mask exhibit.
- Looking for printing resource for creating promotional material.

Public Relations (Valerie Bloodgood)

- Will be meeting with Bill regarding parades and other upcoming events.

Fundraising and Grants (Katie Arroyo)

- Committee will meet within a week, when she returns.
- Denise: we need grant writers.

Web (Jason Wallace)

- Investigating online forms.
- Suggest that the mailchimp email messages be sent from a “multiartscenter.org” email address, not gmail.com.
- Some mailings sent from Mailchimp have contained some template

Bylaws (Judy Ramsay)

- Working on “Facility Rental” section.

Events (Sissy Osteen)

- Recent event cost \$107, even though we budgeted \$250.

Old Business

- Affiliate Organization Policy
 - Since all members of affiliate organization must be members of Friends of Multi Arts (item #2), this should include a “Hardship Clause” similar to teacher requirements.
 - This currently does not include a “Safety Clause” – concerning accidents, insurance, etc.
- Glass Studio
 - Current glass kiln is outdated, and difficult to find parts for. We are seeking a new kiln.
 - Bill has been investigating electrical requirements for 34 or 38-amp kilns.
 - The room will support a 30-amp machine. 34-amp support is unknown. The room will not support 38-amp.
 - Candidates: Average cost per kiln is \$3,200. (“Ovation 10 Oval” is \$2700 and 30-amp. “Ovation 1013 Oval” is 34-amp but cost is unknown.)
 - Cost might be an issue. Denise admitted that we don’t exactly know how much money we have. Valerie suggested that we seek grants for purchasing the kiln. Bill is willing to fund the cost from his account.
 - Valerie made a motion to vote by email:
 - Email the Board: whether the room will support a 34-amp machine, where the money will come from (and whether we will be adversely affecting other expenses), deadline for submission, and allow three-business days for voting.

New Business

- Board Development
 - We will have four openings next year (terms are up: Claire, Jacqui, Sissy, Denise), so Bonnie requested that board members seek new people to serve on the board next year.
- Discuss evaluation process of Director (Bill left the room). Form was provided to all board members, and evaluation will proceed at next meeting.
- (Chris Ramsay) Have we created a form concerning “Safety and Liability” of students, teachers, staff? We discussed this over a year ago.

Meeting Adjourned: 7:53pm.