

## **Friends of Multi Arts Center – Board Meeting**

May 8, 2013

Prepared by Jason Wallace

### **In Attendance**

Jason Wallace, Judy Ramsey, Charlotte Ownby, Claire Zevnik, Judy Laine, Gayle Hiner, Bill Miller, Valerie Bloodgood, Katie Arroyo, Bonnie Hammond, Jacqui Savage, Sissy Osteen, Denise Ferrell, Kathy McKean.

**Guest:** Sarah Dunn – Program Manager for the Oklahoma Center for Nonprofits.

### **Excused Absences**

Chris Ramsay, Connie Geresi, Gayla Foster

### **Motions Approved**

- Approved \$100 payment to Join the Oklahoma Center for Nonprofits.
- Approved \$750 payment to Cliff to fix the “brain box” for a small kiln.
- Approved Accident Policy which was brought forward last month.
- Approved \$100 expense for printing new logo on 6-8ft banner.

Meeting Called to Order – 6:00pm.

### **New Business (part 1)**

Denise Ferrell invited Sarah Dunn, Program Manager for the Oklahoma Center for Nonprofits provided information about the Center.

- Purpose: Training non-profit organizations on how to be non-profit organizations. Provide classes and information on: legal information for organizations (current and new laws), training for grant writing, finding other funding sources.
- Accredited for training.
- Our decisions:
  - Become A Member (Cost \$100)
  - Apply for scholarships
  - Enroll in classes
- Bonnie recommends that we join the Center because of its immense usefulness (wealth of resources).
- Charlotte Ownby made a motion to join, Valerie seconded. Motion Passed.

### **Treasurer’s Report (Denise Ferrell)**

- 3/31/2013 Beginning Balance = \$35,053.28
- Income: \$426.60
- Expenses: \$5,182.55
- 4/30/2013 Ending Balance = \$30,297.33
- Notes:

- Paid Insurance in full for year.
- Audit is scheduled for tomorrow.
- Treasurer's Report approved.

### **Director's Report** (Bill Miller)

- Financials:
  - Bank Balance: \$28,259.07
  - Check Maintenance Fee Account: \$6,007.62
  - Paid Gallery Artists (April): \$879.07
  - School Art Camp scheduled June 3 through August 1.
  - April Gallery sales \$897.07 (paid to artists: \$571.40)
- Small glass kiln needs a "brain box", cost \$750. Motion passed for purchasing.
- 45% of classes canceled as of 05/03/2013
  - Completed: 46
  - Scheduled (made), but not started: 7
  - **Canceled: 43**
  - Possible Reasons:
    - Scheduling issues (some classes don't work in some semesters)
    - Over-scheduling.
  - Solutions
    - Discourage students from enrolling in classes that we know won't fill. Prevents us from turning down potential students.
  - Not a problem because there is not a financial loss involved. We are "feeling our way around" finding out what works and what doesn't.
- Claire made a motion to approve Accident Policy, Charlotte seconded. Motion passed.

### **Membership Report** (Claire Zevnik)

- 59 Members.

### **Gallery** (Connie was not present)

### **Public Relations** (Valerie Bloodgood)

- Working on brochure for Bill regarding fundraising prospects.
- Logo Contest. Three judges completed the process (Carey Hissey, Jill Weber, Courtney Glasson). 20-30 applicants. During the Reveal, we will display the winner only.
- Valerie is requesting that we print the new logo on a 6-8ft banner. Cost = up to \$100.
- Reveal Date: May 18, 5:00pm.

### **Fundraising and Grants** (Katie Arroyo)

- Seeking Arts and Humanities grant
- Seeking Target grant (\$2,500, detailed last month)
- Seeking a volunteer coordinator with Americor

- Apply to grant to Oklahoma Arts Council by pairing up with local schools.

**Web** (Jason Wallace)

- We will need to update the credit card number on 1&1 Hosting. It is still connected to last year's credit card. Bonnie provided the credit card number during the meeting.

**Bylaws** (Judy Ramsey)

- Nothing to report.

**Events** (Sissy Osteen)

- We need more volunteers for event planning.

**Old Business**

- Sculpture Garden Committee
  - Jacqui will contact the sculpture artist regarding new ideas.
- Art Festival Review and Wrapup
  - Potentially taking the Children's Area and Helen Gragert Award.
  - Estimated 100 artists attended the reception on Saturday. (City employees did not attend.)
  - Booth sales earned \$592.
  - Harvested "four pages" of contacts, but gained no new members.

**New Business** (part 2)

- Ceramics Policy document provided. Vote will occur next month.
- Upcoming: Spring/Summer Membership Meeting.
  - Should we combine it with Anniversary Meeting on July 1? July 1 is a Monday, so Sunday June 30 might work better.

Meeting Adjourned – 7:40pm.